

**City of Auburn
Council Meeting Minutes
Monday, October 17, 2022**

The meeting was called to order at 7:00 PM by Mayor Berola with the reciting of the Pledge of Allegiance of all present.

Clerk Sponsler took roll. Present were Mayor Berola, Clerk Sponsler, Treasurer Williams, Alderman Garrett, Alderman Johnson, Alderman Karhliker, Alderman Marquis, Alderman Powell, Alderwoman Sheppard, Alderman Hemmerle, Alderman Royer.

Also present were Office Manager Rathgeber, Superintendent Henson, Chief Campbell, and Attorney Moredock.

Mayor's Comments:

It was brought to the Council's attention that Office Manager Rathgeber should be the FOIA Officer. He needs to go through training before he can take over the position. Attorney Moredock said he would get Wayde a link for the training. This will be pushed to the November 7, 2022 meeting.

There was a Zoning Board meeting on October 12, 2022.

The first topic of this meeting was a variance request at 619 S. Kennedy. Bob Bolt requested a variance to put up a 6-foot-high fence across the front of his property. Mr. Bolt was present at the meeting and informed the council that the fence has been taken down and he is going to use a black iron and brick fence instead.

The second topic at the zoning board meeting was an annexation request at 5495 Hogan Road. Jay Timm at 5551 Hogan Road wants to annex 5495 Hogan Road into the city and zoned as an agriculture property. The first reading of this annexation ordinance will be presented at the November 7, 2022 Council Meeting.

City Clerk's Report:

Clerk Sponsler presented the October 3, 2022, meeting minutes for the council's review and approval. Alderwoman Sheppard made the motion to pass the minutes, but Alderman Karhliker mentioned that Alderman Royer was absent at the October 3, 2022 meeting, however he minutes for that meeting did not reflect that absence. Alderman Garrett asked Alderwoman Sheppard if she would like to amend her motion and she agreed. Alderwoman Sheppard made an amended motion to approve the minutes, second by Alderman Garrett.

AYES: Johnson, Karhliker, Marquis, Powell, Sheppard, Garrett, Hemmerle, Royer

NAYES: None

PRESENT: None

ABSENT: None

Treasurer's Report

Treasurer Williams presented the bills list from October 4 2022- October 17, 2022 for the council's review and approval. A motion was made by Alderman Garrett to approve the bills list, second by Alderman Johnson.

AYES: Johnson, Karhliker, Marquis, Powell, Sheppard, Hemmerle

NAYES: Garrett, Royer

PRESENT: None

ABSENT: None

Treasurer Williams presented the October Budget Report for the Council's review. Treasurer Williams also presented the September 2022 Video Gaming Report.

Attorney's Report

Attorney Moredock presented the first reading of a resolution declaring surplus property for the 41 acres at 15280 Kennedy Road as surplus property and authorizing the City staff to sell the property.

Attorney Moredock introduced Steve Hedinger, the partner that will now oversee The City of Auburn moving forward.

Alderman Garrett asked Attorney Moredock if the city is allowed to advertise the property for sale or if we were required to wait until the second reading for the resolution. Attorney Moredock said the city needs to wait. Alderman Garrett mentioned that he was approached by two realtors. A discussion was had on the pros and cons between listing the property with a realtor or trying to sell the property privately. It was determined that offers would be discussed in executive session.

Department Heads

Chief Campbell

Chief Campbell announced the resignation of Officer Charles Barber who did not meet the minimum standards. Alderwoman Sheppard made a motion to accept the resignation of Officer Barber, second by Alderman Marquis.

AYES: Johnson, Karhliker, Marquis, Powell, Sheppard, Garrett, Hemmerle, Royer
NAYES: None
PRESENT: None
ABSENT: None

Chief Campbell introduced Part-Time Police Officer Jared Leake to take Officer Barber's place and attend P/T academy. He will start Law Officer Training on Saturday, October 22, 2022 and his effective hire date would be October 17, 2022. Alderwoman Sheppard made a motion to hire part-time officer Leake, second by Alderman Marquis.

AYES: Johnson, Karhliker, Marquis, Powell, Sheppard, Garrett, Hemmerle, Royer
NAYES: None
PRESENT: None
ABSENT: None

Mayor Berola brought to the council's attention that Lincoln Militia was selling alcohol over the weekend in which officers had witnessed it. He asked Attorney Moredock what the next steps were since a cease and desist had been served already. Attorney Moredock advised that filing for an injunction was the next step. He would need an affidavit from the officers that witnessed it and then it is a complaint in court for a temp restraining order, a preliminary injunction, and a permanent injunction. Emergency restraining order doesn't require providing a notice to them, then within 10 days there would need to be a preliminary injunction, and then standard litigation to get a permanent injunction.

Superintendent Henson

Superintendent Henson provided a couple of updates. On October 24, the startup of the new master meter, the last part of phase two.

Two weeks ago, they served as mutual aid with Otter Lake. This placed water restrictions on the city, but the community did a great job on restricting water. Otter Lake will reimburse for fees. They have discussed working together in the future as mutual aid when necessary.

The sewer plant is open for leaves and branches.

Office Manager

Office Manager Rathgeber provided an update on the window in the drive thru. This should be in around December 12, 2022. The two doors that will be replaced were sent to the painters and will take a couple of weeks there.

A zoom meeting was held with gWorks. With Front Desk, forms could be filled out online and fees could be paid online as well. Office Manager Rathgeber will type up the info and provide to the council soon.

The server replacement was mentioned again. We were told that the server is on its last leg, CDS is saying it is a huge security risk. The quote CDS provided was \$10,047.22. Alderman Johnson asked Wayde to contact CDS for a meeting and maybe we can get bids from other companies. A committee meeting is scheduled for Tuesday, October 25 at 7-7:15 pm.

Committee Reports

Administration:

Alderman Johnson brought up the topic of insurance again. The police department would like a meeting to be set up with Troxell to go over options.

Public Works:

Alderman Karhliker provided an update on the awning over the drive-up window. It will be installed at the same time as the new window.

Public Utilities:

There will be a committee meeting on Tuesday, October 25, 2022 at 6:30 pm with Springfield Plastics.

Health & Safety:

No report

Health & Housing:

No report

Parks:

No report

Economic Development:

Alderman Garrett received information from Chris Warwick about contact with the Business Development Coordinator and will have a full report at the next meeting.

Other Business:

Alderman Powell mentioned some concerns from events on the square over the weekend. The school district had a fine arts family event and a bar having beer and alcohol outside. There was also an open fire pit on the sidewalk which is a fire hazard. Discussion was had about these topics.

Adjournment:

Alderman Garrett made a motion to adjourn meeting at 8:02 pm, second by Alderwoman Sheppard. A voice vote was taken.

AYES: Johnson, Karhliker, Marquis, Powell, Sheppard, Garrett, Hemmerle, Royeri

NAYES: None

PRESENT: None

ABSENT: None