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**CITY OF AUBURN - DEPARTMENTAL CORRESPONDENCE**

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**MEMO DATE:      MAY 18, 2015**  
**FROM:             TOM BEROLA**  
**RE:                ADMINISTRATION COMMITTEE MEETING**

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There will be Administration Committee Meeting Monday, May 18, 2015 at 6:30 p.m. in the Council Chambers for the purpose of discussing the following items:

- 1.) Hiring of Summer help for the city garage
- 2.) Removal of city Utility Clerk from Probation Status –
  - retro to May 10<sup>th</sup> payroll
- 3.) Animal Control Officer
- 4.) Building Inspector