City of Auburn

Council Minutes

January 20, 2015

Mayor Stamer called the meeting to order at 7:00 PM.

Present: Barb Stamer, Chris Warwick, Tom Appelt, Clay Davidson, Matt Gillock, Larry Hemmerle, Rod Johnson, Mark Kessler, and Wayde Rathgeber. **Absent**: Tom Berola and John Tanner.

Department Heads: Bruce Centko, Bill Karhliker, and Kristy Ponsler. **City Attorney:** Raylene Grischow.

I. Mayor's Comments

a. Mayor Stamer recommended the appointment of an ad hoc committee for the Sesquicentennial, per Sec. 2-27 of the Auburn Code - Ad hoc committees. From time to time, the mayor, with the advice and consent of the city council, may appoint ad hoc committees as needed which may be composed of aldermen and/or general citizens of the city. The committee would dissolve at the end of the year and the Chairperson would be Crystal Forestier. The full committee would include Donna Goodroe, Pastor Richard Harre, Connie Michelich, Bobbie Berola, Lisa Whisler, Roger McCredie, Hugh Shown, Darrell Adcock, Ruth Harre, Jeanie Wheeler, Dr. William Kessler, Barb Stamer, Dan Dixon, Elaine Murray, and Frankie Maley. A motion was made by Kessler to approve the mayor's recommendation for the ad hoc committee, second by Davidson. **AYE: Clay Davidson, Matt Gillock, Larry Hemmerle, Rod Johnson, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: Tom Berola and John Tanner. (6-2).**

i. Grischow reminded the Mayor that the ad hoc committee would have to follow Open Meetings Act rules.

II. City Clerk's Report – Warwick

a. Warwick presented the meeting minutes from the city council meeting on 01/05/15. Davidson made a motion to accept the meeting minutes and destroy the recorded copy, second by Rathgeber. **Voice Vote: AYE: Clay Davidson, Matt Gillock, Larry Hemmerle, Rod Johnson, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: Tom Berola and John Tanner. (6-2).**

b. Warwick recommended that we re-look at the number of committees we have or number of members on each committee before the new council is seated in May. This is because of changes to the Open Meetings Act changes.

III. City Treasurer's Report - Appelt

a. Appelt presented the Bills List from 01/01/15 to 01/20/15 for the council's approval. A motion was made by Davidson to approve the bills list, second by Gillock. **Voice Vote: AYE: Clay Davidson, Matt Gillock, Larry Hemmerle, Rod Johnson, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: Tom Berola and John Tanner. (6-2).**

IV. Attorney – Grischow

a. No Report

V. Visitors

a. Mike McCarthy, the Auburn Representative for the Otter Lake Water Commission, relayed to the council that there will be a $0.10 per thousand increase for the bulk water rate, the increase will start with the November usage and will be billed to the city in December 2015. The rate increase will support upgrades and McCarthy offered to take any of the council members on a tour of the facility to see how it functions and the upgrades made.

VI. Department Heads

a. Centko

i. Centko reported that emergency siren by Edgewood Golf Course is out of service; this was discovered during the last weekly test. He has sent the equipment out for repair but there is no cost estimate yet.

ii. Centko purchased blankets in case of a cold weather emergency.

b. Karhliker

i. Karhliker reported that the bucket truck needs to be repaired. Karhliker had 3 bids for the repairs; the most complete bid was from Bowman Hydraulics. After a brief discussion it was determined that keeping the truck repaired would be better than renting other equipment to do the job. Rathgeber made a motion to approve the repairs to bucket truck from Bowman Hydraulics in the amount of $17,800.00; second by Johnson. **AYE: Clay Davidson, Matt Gillock, Larry Hemmerle, Rod Johnson, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: Tom Berola and John Tanner. (6-2).**

c. Ponsler

i. The online payment system that Ponsler presented previously is not compatible with our billing system, so we will need to look for a new system. Ponsler found a company named Forte but the fees, terms and conditions, and other items within the contract would not be in the citizens or the city's best interest. Ponsler will keep looking.

ii. Ponsler reported that they attempted to call people on the shut off list this last month and it did not go well, they only had 24 people with accurate phone numbers and it took over 6 hours to call the 24 people.

iii. Ponsler is reviewing the penalties and policies within the city utility ordinances and she would have recommendations that the council can then look at and approve at their discretion.

VII. Committee Reports

a. Administration – Berola

i. No Report.

b. Public Works – Johnson

i. Johnson made a motion to pay Kinney Contractors based on Benton & Associates request for the second payment in the amount of $35,388.00 for the Hogan Road Project, second by Kessler. **AYE: Clay Davidson, Matt Gillock, Larry Hemmerle, Rod Johnson, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: Tom Berola and John Tanner. (6-2).**

c. Public Utilities – Kessler

i. Kessler asked for short executive session at the end of the meeting regarding pending litigation.

d. Health & Safety – Gillock

i. No Report.

e. Health & Housing – Stamer

i. No Report.

f. Parks – Tanner

i. Hemmerle reported that the Home side dugout at Trojan Field had been vandalized. Centko noted that they had a lead on who did the damage and Karhliker said his staff will work on cleaning up the damage.

g. Library/Technology – Hemmerle

i. No Report.

VIII. Executive Session

a. A motion was made by Davidson to enter into executive session to discuss pending litigation with no action to be taken, second by Kessler. **Voice Vote: AYE: Clay Davidson, Matt Gillock, Larry Hemmerle, Rod Johnson, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: Tom Berola and John Tanner. (6-2).**

b. A motion was made by Kessler to exit executive session, second by Rathgeber. **Voice Vote: AYE: Clay Davidson, Matt Gillock, Larry Hemmerle, Rod Johnson, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: Tom Berola and John Tanner. (6-2).**

IX. Adjournment

a. A motion to adjourn was made by Kessler at 8:07 PM; second by Rathgeber. **Voice Vote: AYE: Clay Davidson, Matt Gillock, Larry Hemmerle, Rod Johnson, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: Tom Berola and John Tanner. (6-2).**

Respectfully Submitted,

Christopher Warwick

City Clerk