

City of Auburn

Council Minutes

October 5, 2015

Mayor Stamer called the meeting to order at 7:00 PM.

Present: Barb Stamer, Chris Warwick, Tom Appelt, Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle (8:24 PM), Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. **Absent:** None.

Department Heads: Bruce Centko, Bill Karhliker, and Kristy Ponsler. **City Attorney:** Raylene Grischow.

- I. Mayor's Comments
 - a. The Pledge of Allegiance was led by the Auburn High School Student Council.
 - b. Mayor Stamer noted that the price increase for Flowers Sanitation Recycling program.
- II. City Clerk's Report – Warwick
 - a. Warwick presented the 09/21/15 meeting minutes for the council's review and approval. A motion was made by Johnson to approve the meeting minutes and destroy the recorded copy, second by Barnhill. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: Larry Hemmerle. (7-0-1).**
- III. City Treasurer's Report - Appelt
 - a. Appelt presented the Bills List from 09/22/15 to 10/02/15 for the council's review and approval. A motion was made by Williams to approve the Bills List from 09/22/15 to 10/02/15, second Berola. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: Larry Hemmerle. (7-0-1).**
 - b. Appelt reported that the draft of the Yearly Financial Audit is in the drop box for the council to review, no action is needed.
- IV. Attorney – Grischow
 - a. Grischow noted that an amendment was needed for uniformity to Ordinance 1406-15 regarding the use of Golf Carts within the City limits; the change is to make the maximum engine size to 1,200 cubic centimeters (cc). A motion was made by Berola to amend Ordinance 1406-15, second by Madaus. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: Larry Hemmerle. (7-0-1).**
 - b. Grischow presented for First Reading Ordinance 1407-15 regarding chronic nuisances, the changes have to do with changes to the state statues regarding buildings with landlords.
 - c. Grischow presented for First Reading Ordinance 1408-15 regarding the annexation of land near the FS Fast Stop property on East Jackson Street.

- d. Grischow will work on the vacated alley way that goes through the old Heritage Chevrolet property on West Jackson Street that is now owned by Larry McClelland. Grischow will reach out to Prairieland Title regarding the paperwork.
- e. Grischow asked for an Executive Session regarding personnel before the committee reports.

V. Visitors

- a. Martha Searcy was present to report on the demolition of New Testament Church at North 6th Street and West Jefferson Street. She has contracted with Flowers Sanitation to demolish and remove the debris. The demolition will start on 10/28/15, weather permitting and will take 3 days. The 10/28/15 date is needed to remove any valuable wood or items from the building. It was brought up that the building was supposed to be down now or under contract for sale. Berola made a motion that since the building is scheduled for demolition and under contract for demolition, that the fines be held pending demolition. If the building is not down by 11/02/15, then the fines will start on 11/03/15 at \$100 per day, second Johnson. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: Larry Hemmerle. (7-0-1).**
- b. Heather Murdock from the Auburn Activities Committee to ask for permission to use East Park for a Trunk Or Treat event on 10/30/15 from 7:00 PM to 8:30 PM. The cars will back in so the trunks will face the park and the kids will not walk on the streets. The council was fine with the request.

VI. Department Heads

- a. Centko
 - i. Centko reported that the police force received 126 pounds of expired or unneeded prescription medications during a drug take back event on 10/02/15.
 - ii. It was asked if the City still had an account with the State of Illinois for surplus items and Centko replied that we did not.
- b. Karhliker
 - i. No Report.
- c. Ponsler
 - i. Ponsler reported that we have now had the utility billing software for one year. Since we now have some historical data, she will put a request into the state to destroy the old billing data that is still stored on floppy disks.

VII. Executive Session

- a. A motion was made by Gillock to enter into executive session regarding a personnel matter at 7:35 PM, second by Williams. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: Larry Hemmerle. (7-0-1).**
- b. A motion was made by Berola to exit executive session at 8:27 PM, second by Gillock. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Larry Hemmerle, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**

VIII. Committee Reports

a. Administration

- i. A motion was made by Berola to update the payroll policy on part time employees that have been asked to work within a 6 month period but have not worked to be removed from the payroll, second by Madaus. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Larry Hemmerle, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**

b. Public Works

- i. No Report.

c. Public Utilities

- i. There was a committee meeting regarding 2 shut offs.
 1. Ms. Allen at 401 East Madison Street, she paid on line but the transaction did not complete. The committee recommended crediting her bill \$50; \$25 for the connection fee and \$25 for the NSF Charge. Madaus made a recommendation to the council for the \$50 bill credit, second by Hemmerle. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Larry Hemmerle, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**
 2. Mr. Hart at 32 Antoinette Road, he claimed he never received his monthly utility bill. No action was taken by committee regarding his credit request.

d. Health & Safety

- i. There was a request for additional handicap parking space for the northwest side of the square by the Community Center, Gillock made a motion to add an additional handicap parking space to the northwest side of the square by the Community Center, second by Williams. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Larry Hemmerle, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**
- ii. Ponsler had provided information on adding Vision and Dental insurance for employees, Ponsler said she received a request from a local agent to bid on the request. Ponsler will provide more details at the next council meeting.
- iii. Gillock made a motion to allow city workers to not have to clock out when responding to an emergency call as part of the Auburn Volunteer Fire and EMS, second by Berola. **AYE: Berola, Devos, Gillock, Madaus, and Williams. NAY: Barnhill, Hemmerle, and Johnson. ABSENT: None. (5-3-0).**
 1. Johnson noted that his no vote was because no formal request ever came from the union to amend the policy.
- iv. Berola made a motion to direct Grischow to work with the Auburn Volunteer Fire Department attorney to get an intergovernmental agreement written regarding the employees not having to clock out, second by Williams. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Larry Hemmerle, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**

1. It was noted that the policy will not change until the intergovernmental agreement is in place.

e. Health & Housing

- i. Berola noted that the Painter's had made enough progress in cleaning up their property.
- ii. Berola noted that Ihlenfeldt House at 10th Street and West Adams Street issue was just torn screens and that building is in the process of being sold.

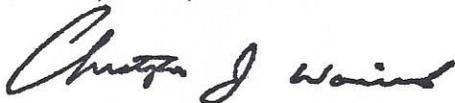
f. Parks

- i. Hemmerle noted that no updates have been made to East Park, the committee is evaluating the cost of repairs and upgrades before they move forward.
- ii. Hemmerle reported that the committee recommended that the new sign, which will replace the damaged sign on the City Square, would cost \$24,274.88 for a two sided digital sign. The new sign would be placed on the east side of town on Route 104. Since the amount was over \$20,000 a motion was made by Johnson to waive the bidding process, second by Barnhill. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**
- iii. A motion was made Johnson to purchase a new two sided digital sign from Ace Sign Company at an amount not to exceed \$24,300; second by Hemmerle. It was noted that \$12,000 will be provided from the insurance company from the replacement of the previous sign. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**

IX. Adjournment

- a. A motion to adjourn was made by Devos at 8:56 PM; second by Hemmerle. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**

Respectfully Submitted,



Christopher Warwick

City Clerk