

**City of Auburn**

**Council Minutes**

**January 19, 2016**

Mayor Stamer called the meeting to order at 7:00 PM.

**Present:** Barb Stamer, Tom Appelt, Chris Warwick, Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. **Absent:** None.

**Department Heads:** Bruce Centko, Bill Karhliker, and Kristy Ponsler. **City Attorney:** Raylene Grischow.

I. Mayor's Comments

- a. Stamer reported that the Library Board had questions on items covered by the City or not. It was the Council's opinion that the Library Board should send a representative to the City Council meetings to get questions answered or report on updates.
- b. The hiring of the recent Library Director needs to be done in an open meeting and not online via e-mail as the Library Board President reported.
- c. Stamer presented rates that were charged by other municipalities for water service.
- d. Stamer reported that the following individuals have been elected to the Auburn Activities Committee (ACC) Board; Tonya Spears – President, Deanna Gasen – Vice President, Kelli Morton – Secretary, and Pat Chaplin – Treasurer.

II. City Clerk's Report – Warwick

- a. Warwick presented the 01/04/16 meeting minutes for the Council's review and approval. A motion was made by Gillock to approve the meeting minutes and destroy the recorded copy, second by Williams. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0-0).**

III. City Treasurer's Report - Appelt

- a. Appelt presented the Bills List from 01/05/16 to 01/15/16 for the Council's review and approval. A motion was made by Gillock to approve the Bills List from 01/05/16 to 01/15/16, second Barnhill. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0-0).**
- b. Appelt presented the Cash Balance Report ending 12/31/15 for the Council's review and approval. A motion was made by Williams to approve the Cash Balance Report, second by Gillock. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle,**

**Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0-0).**

- c. Appelt reported that the city has collected \$15,526.42 starting from the beginning of the fiscal year to December.

IV. Attorney – Grischow

- a. Grischow reported that there is no update on the Intergovernmental Agreement between the City and the Fire Department.
- b. Grischow presented for a First Reading Ordinance 1412-16 regarding Amendments to the Zoning for multifamily housing. Grischow asked the council for clarification what they want added to the ordinances that comply with the Fair Housing Act. Centko noted his concern was having several halfway houses close together with multiple parolees that tax City services.

V. Visitors

- a. Madaus provided an update that Greene & Bradford is still working on the updated Comprehensive Plan for the City.

VI. Department Heads

a. Centko

- i. Centko asked for an executive session regarding a personnel issue at the end of the meeting.
- ii. Centko provided statistics to the Council regarding leaf burning. Centko felt it is not an enforcement issue but an education issue. He recommended an FAQ document for the public. There were only 2 repeat offenders that were ticketed.

b. Karhliker

- i. Karhliker reported that library book drop has been moved underneath the overhang.
- ii. Karhliker reported that the electronic sign on Jackson Street/Route 104 is working.
- iii. Karhliker provided a report about the water meters. He believes that we are losing money on the old meters not reporting the usage properly.

c. Ponsler

- i. Ponsler reported that they are looking into getting a credit card reader for the office so people can use a credit/debit card to make payments.
- ii. Ponsler would like some guidelines on what information can be posted to the new electronic sign and would there be a fee.
- iii. Ponsler reported that Auburn High School After-Prom committee asked for a \$50 donation from the City. Madaus made a motion to approve the \$50 request from the Auburn High School After-Prom committee, second by Barnhill. **AYE: Julie Barnhill, Matt Gillock, Larry Hemmerle, Ed Madaus, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: Tom Berola and Rod Johnson. ABSENT: None. (6-0-2-0).**
- iv. Ponsler asked about replacing the speaker and microphone at the drive up window at City Hall. The quote she received from SEICO is \$1160. A motion was made by Berola to approve the expense at an amount not to exceed \$1160, second by Hemmerle. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0-0).**

VII. Committee Reports

a. Administration

- i. Berola asked about Civil War Living history event on City Square, he inquired if both sides were going to be represented. Berola felt that both sides should be represented and not just one side and if only Confederate side was represented and there were only Confederate Flags flying it would be culturally insensitive to some of our residents.
- ii. There will be an Administration Committee meeting tomorrow 01/20/16 at 7:00 PM.

b. Public Works

- i. Johnson noted that Public Works committee will have a meeting in February to look at the water meters. No date was given.

c. Public Utilities

- i. No Report.

d. Health & Safety

- i. Gillock reported that there was Committee meeting that was held on Wednesday 01/06/16 and some of the recommendations that came out of the

meetings was banning burning on all Federal Holidays and raising the fines to \$100 - \$250 - \$500 for offenses after the first warning. Gillock made a motion to have Grischow add the updates to the current ordinance(s); second by Berola. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**

e. Health & Housing

- i. Berola reported that the Old Cinderella Beauty Salon at 106 East Madison Street has been secured.

f. Parks

- i. No Report.

VIII. Executive Session

- a. A motion was made by Madaus to enter into executive session regarding personnel issues at 8:16 PM, second by Gillock. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Larry Hemmerle, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**
- b. A motion was made by Madaus to exit executive session at 8:25 PM, second by Devos. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Ed Madaus, Larry Hemmerle, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**

IX. Adjournment

- a. A motion to adjourn was made by Madaus at 8:26 PM; second by Devos. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. ABSENT: None. (8-0-0).**

Respectfully Submitted,

Christopher Warwick

City Clerk