

City of Auburn
Council Minutes
December 15, 2014

Mayor Stamer called the meeting to order at 7:00 PM.

Present: Barb Stamer, Chris Warwick, Tom Appelt. Tom Berola, Clay Davidson, Matt Gillock, Larry Hemmerle, Mark Kessler, Wayde Rathgeber, John Tanner (7:41 PM). **Absent:** Rod Johnson.

Department Heads: Bruce Centko, Bill Karhliker, and Kristy Ponsler. **City Attorney:** Raylene Grischow (Absent)

I. Mayor's Comments

- a. The Gillock Family won the Home Christmas Light Decoration Contest.
- b. The Mayor wanted to remind the residents about the Snow Emergency Parking rules.

II. City Clerk's Report – Warwick

- a. Warwick presented the meeting minutes from the city council meeting on 12/01/14. Kessler made a motion to accept the meeting minutes and destroy the recorded copy, second by Hemmerle. **Voice Vote: AYE: Tom Berola, Clay Davidson, Matt Gillock, Larry Hemmerle, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: John Tanner and Rod Johnson. (6-0-2).**
- b. Warwick reminded the council that candidate petition filing dates are 12/15/14 through 12/22/14.

III. City Treasurer's Report - Appelt

- a. Appelt presented the Bills List from 12/1/14 to 12/15/14 for the council's approval. A motion was made by Davidson to approve the bills list, second by Kessler. **Voice Vote: AYE: Tom Berola, Clay Davidson, Matt Gillock, Larry Hemmerle, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: John Tanner and Rod Johnson. (6-0-2).**
- b. Appelt presented final draft letter for the Annual Financial Audit. Appelt felt no action was needed by the council at this time.

IV. Attorney – Grischow

- a. No Report.

V. Visitors

- a. Hubert Kendal has asked for a resolution on the trees in front of his home, he made his request 7 months ago. Mr. Kendal feels that the tree was not planted by him and it should be removed by the city. Hubert felt that the city is responsible for the tree(s). Mayor Stamer asked for Mr. Kendal to be added to the next agenda so a request can be voted on. The council felt that it is not the city's responsibility, it is the homeowners.
- b. Dr. Kessler, Heather Murdock, and Crystal Forestier from the Sesquicentennial Committee about hanging the banners on the utility poles in town. The issue is that the city only owns the poles around the city square, all of the other poles are owned by Ameren and require the city or another party be added as an insurance rider on the Ameren policy. Frontier Communications had given permission to the Mayor to hang banners. Berola and the Administration committee met earlier in the evening and the committee recommended that we enter into an agreement with Ameren so a rider can be added to the city policy so we can hang the Sesquicentennial Banners and Christmas decorations in the future; the motion was seconded by Kessler. **AYE: Tom Berola, Clay Davidson, Matt Gillock, Larry Hemmerle, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: John Tanner and Rod Johnson. (6-0-2).**

VI. Department Heads

- a. Centko
 - i. Centko reported that to set a cross walk near the football field there would need to be a sidewalk on both sides of the road, so the city could pour a 10 foot side walk on the east side of the road and the school can pour their side of the sidewalk once the new bleachers are installed. Davidson asked if it needed to be voted upon and Kessler responded that we have sidewalk funds already allotted for this fiscal year. Another recommendation is to have the company installing the school's side of the sidewalk complete our side and we will just pay them for the materials and labor.
- b. Karhliker
 - i. About two thirds of the Community Center sidewalk project has been completed.
 - ii. The Hogan Road Project has a first payment request; the first payment amount is \$86,166.00. Rathgeber made a motion to make a first payment to Kinney Contractors in the amount of \$86,166.00, second by Davidson. **AYE: Tom Berola, Clay Davidson, Matt Gillock, Larry Hemmerle, Mark Kessler, and Wayde Rathgeber. NAY: None. ABSENT: John Tanner and Rod Johnson. (6-0-2).**

1. Karhliker noted that the final amount on the Hogan Road Project might be more because when the old culvert was removed the ground was too soft, and additional rock was needed. The contractor still needs to come back to do the grass seeding.

iii. The bucket truck is out of commission and they are working on getting it fixed.

c. Ponsler

i. The ability to send e-statements is now ready; the form to sign up will be posted to the city website. The statements will be sent on the 15th of the month.

ii. Ponsler is working with the GovPay.net on our credit card payments, the good news is that none of the credit card information is stored locally, which will help prevent against data breaches. GovPay.net is a Level 1 security level for data security. The service fees go directly to GovPay.net so the city is not charged any fees because the cost is bore by the payer. A motion was made by Davidson to enter into an agreement with GovPay.net for credit card payment services second by Kessler. **AYE: Tom Berola, Clay Davidson, Matt Gillock, Larry Hemmerle, Mark Kessler, and Wayde Rathgeber. NAY: None. PRESENT: John Tanner. ABSENT: Rod Johnson. (7-0-1-1).**

VII. Committee Reports

a. Administration – Berola

i. Berola stated the second item covered at the Administration Committee meeting was the Christmas Bonus. The way our payroll system is set up we cannot tax the gift cards properly, so it was the recommendation of the committee that we issue checks instead so the payment can be properly taxed, there was a second by Kessler. **AYE: Tom Berola, Clay Davidson, Matt Gillock, Larry Hemmerle, Mark Kessler, Wayde Rathgeber, and John Tanner. NAY: None. ABSENT: Rod Johnson. (7-0-1).**

b. Public Works – Johnson

i. No Report. Item was covered under Karhliker’s report.

c. Public Utilities – Kessler

i. No Report.

d. Health & Safety – Gillock

i. No report.

e. Health & Housing – Stamer

i. Terry Painter has cared for his property at 415 West North Street. Since this has been a reoccurring issue, if there is an issue again we can reinstate the fine without going through the entire process again.

f. Parks – Tanner

i. Tanner noted that Kristy Ponsler did a great job gathering additional information regarding the referendum on Red Bud Park; there were some citizens that questioned the wording on the original referendum.

g. Library/Technology – Hemmerle

i. No report.

VIII. Adjournment

a. A motion to adjourn was made by Rathgeber at 7:53 PM; second by Davidson. **Voice Vote: AYE: Tom Berola, Clay Davidson, Matt Gillock, Larry Hemmerle, Mark Kessler, Wayde Rathgeber and John Tanner. NAY: None. ABSENT: Rod Johnson. (7-0-1).**

Respectfully Submitted,

Christopher Warwick

City Clerk