

City of Auburn

Council Minutes

October 17, 2016

Mayor Stamer called the meeting to order at 7:00 PM.

Present: Barb Stamer, Tom Appelt, Chris Warwick, Julie Barnhill, Tom Berola, Vic Devos, Jr., Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, and Seth Williams. **Absent:** Tom Appelt and Matt Gillock.

Department Heads: Bruce Centko (Absent), Jack Crissey, Bill Karhliker, and Kristy Ponsler. **City**

Attorney: Raylene Grischow.

I. Mayor's Comments

- a. Stamer made the recommendation of forming an Economic Development Committee (EDC) to help bring businesses to Auburn. Wayde Rathgeber was recommended by Stamer to be the Chairman of the EDC. Rathgeber noted that an EDC can be instrumental in helping to attract local employment opportunities and help identify areas of concern that impede economic development of the community. Auburn had an EDC from 1995 to 2003 which was a driving force in the Mapping the Future of Your Community initiative. There was a question if EDC Committee Members could serve on the TIF Committee, since an ongoing TIF Committee has not been established this is a moot point at this time. A motion was made by Berola to accept the appointment of Wayde Rathgeber, Gary Wilmarth, Cheryl Dambacher, and Tim Bramley to the committee, second by Hemmerle. **AYE: Julie Barnhill, Tom Berola, Vic Devos, Jr., Larry Hemmerle, Ed Madaus, Rod Johnson, and Seth Williams. NAY: None. PRESENT: None. ABSENT: Matt Gillock. (7-0-0-1).**
- b. Stamer reminded the attendees of a Zoning Board Meeting which will be held on Tuesday 11/01/16; this is not the regularly held meeting time.
- c. Stamer welcomed the Auburn High School Student Council.

II. Visitors

- a. Jason Garrett was present and had 3 questions for the council. Garrett asked about a time clock for the police station that was questioned in an earlier meeting. Ponsler noted that she has spoken with the City's payroll software company and is hoping to have a solution after the first of the year (2017). Garrett asked about the Comprehensive Plan that the council is working on. Johnson noted that as soon as it is approved, it will be the 2016 Comprehensive Plan and would be good for 5 years. Garrett's final question was about police staffing, how long has it been since the police has been fully staffed? Officer Crissey indicated that there is no true definition of what full staff is for the police department. Warwick replied that 6 full time officers would be the optimal number of officers to fill shifts and that we have been at that level on and off over that last few years.

III. City Clerk's Report – Warwick

- a. Warwick presented the 10/03/16 meeting minutes for the Council's review and approval. A motion was made by Johnson to approve the meeting minutes and destroy the recorded copy, second by Barnhill. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Vic Devos, Jr., Larry Hemmerle, Ed Madaus, Rod Johnson, and Seth Williams. NAY: None. PRESENT: None. ABSENT: Matt Gillock. (7-0-0-1).**
- IV. City Treasurer's Report - Appelt
 - a. Warwick presented the Bills List from 10/04/16 to 10/17/16 for the Council's review and approval. A motion was made by Johnson to approve the Bills List, second by Williams. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Vic Devos, Jr., Larry Hemmerle, Ed Madaus, Rod Johnson, and Seth Williams. NAY: None. PRESENT: None. ABSENT: Matt Gillock. (7-0-0-1).**
- V. Attorney – Grischow
 - a. Grischow presented for a First Reading, Ordinance 1424-16 regarding travel reimbursement schedule. Berola noted that this will be discussed at a future Administrative meeting. Grischow noted that this needs to be approved for 2017.
 - b. Grischow presented for a First Reading, Ordinance 1423-16 regarding amendment to Article III Dogs and dog excrement. Grischow also updated fine amounts for different offenses related to dogs.
 - i. A concern was also brought up about people that pass school buses when the bus stop sign is extended. The police try to enforce this as much as possible but it was noted that allegedly the judges in Springfield are dismissing the fines.
 - c. Grischow presented for a First Reading, Ordinance 1425-16, regarding vacating an easement at 408 Clover Lane.
 - d. Grischow presented for a First Reading, Ordinance 1426-16, regarding the annexation of the Softball Field at 301 West North Street.
 - e. Grischow presented for a First Reading, Ordinance 1427-16, regarding the annexation of the 7th Street Storage Units
- VI. Department Heads
 - a. Centko
 - i. Crissey had no report.
 - b. Karhliker
 - i. No report.
 - ii. Johnson asked about the ditch north of the Harrison Apartments on Wineman Street. Karhliker has cleaned the ditch out 3 times so far and he will check back with Township Supervisor Dave Beck about the Township doing their part.
 - iii. Johnson asked if we had apron issue resolved for the Ippensen business on Kennedy Road. Karhliker had not heard back from the contractor, he will check again.
 - c. Ponsler
 - i. No report.
- VII. Committee Reports
 - a. Administration

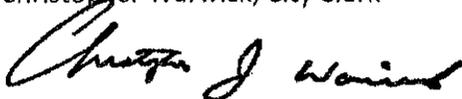
- i. Berola noted that in beginning of November there will be a committee meeting regarding the Travel Reimbursement Policy.
- b. Public Works
 - i. Johnson made a motion to pay the final pay estimate for the sidewalk project to Kinney Contractors in the amount of \$1,650 pending IDOT final approval, second by Madaus. **AYE: Julie Barnhill, Tom Berola, Vic Devos, Jr., Larry Hemmerle, Ed Madaus, Rod Johnson, and Seth Williams. NAY: None. PRESENT: None. ABSENT: Matt Gillock. (7-0-0-1).**
- c. Public Utilities
 - i. Hemmerle made a motion that Ms. Myers meter reading was normal for the month of September and the committee recommended that they settle the bill for her average usage and any overage will be charged at the wholesale water rate and no sewer charge will be made for the overage and they will change out her water meter, second by Madaus. **AYE: Julie Barnhill, Tom Berola, Vic Devos, Jr., Larry Hemmerle, Ed Madaus, Rod Johnson, and Seth Williams. NAY: None. PRESENT: None. ABSENT: Matt Gillock. (7-0-0-1).**
- d. Health & Safety
 - i. No report.
- e. Health & Housing
 - i. Berola noted that the property at 520 North 6th Street has been cared for.
- f. Parks
 - i. Hemmerle reported that at the 10/10/16 meeting a number of items were addressed. Hemmerle reported the following; the merry go round will stay at East Park, a citizen requested it be removed and at our last insurance inspection the insurance group felt it did not need to be removed. The committee is discussing more ideas about a walking park at the old Lost Caboose Tract. The Movie Nights were a success and they will plan more for next year. The discussion about the East Park bathrooms was tabled. Spraying for weeds at Veteran's Park is needed for next year. Hemmerle asked if the nets on the batting cages at the ball park can be taken down. The Auburn Activities Committee is asking for relief on the rental of city facilities for city wide events.
 - ii. Williams asked that citizens please refrain from dumping items outside donation boxes. He noted that people are dumping items that are not suitable for donation.

VIII. Adjournment

- a. A motion to adjourn was made by Berola at 8:01 PM; second by Williams. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Vic Devos, Jr., Larry Hemmerle, Ed Madaus, Rod Johnson, and Seth Williams. NAY: None. PRESENT: None. ABSENT: Matt Gillock. (7-0-0-1).**

Respectfully Submitted,

Christopher Warwick, City Clerk



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