

City of Auburn

Council Minutes

February 16, 2016

Mayor Stamer called the meeting to order at 7:01 PM.

Present: Barb Stamer, Tom Appelt, Chris Warwick, Julie Barnhill, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. **Absent:** Tom Berola.

Department Heads: Bruce Centko, Bill Karhliker, and Kristy Ponsler. **City Attorney:** Raylene Grischow.

I. Mayor's Comments

- a. Stamer asked the council and department heads to start thinking about the budget for next fiscal year.

II. City Clerk's Report – Warwick

- a. Warwick presented the 02/01/16 meeting minutes for the Council's review and approval. A motion was made by Williams to approve the meeting minutes and destroy the recorded copy, second by Gillock. **Voice Vote: AYE: Julie Barnhill, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: Tom Berola. (7-0-0-1).**
- b. Warwick presented several items from the Bi-Annual Review of Closed Session meetings, the items were reviewed at a Committee of the Whole and certain items were recommended to be opened. Hemmerle made a motion to open the recommended items, second by Barnhill. **Voice Vote: AYE: Julie Barnhill, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: Tom Berola. (7-0-0-1).**

III. City Treasurer's Report - Appelt

- a. Appelt presented the Bills List from 02/01/16 to 02/12/16 for the Council's review and approval. A motion was made by Johnson to approve the Bills List from 02/01/16 to 02/12/16, second Williams. **Voice Vote: AYE: Julie Barnhill, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: Tom Berola. (7-0-0-1).**
- b. Appelt presented the Cash Balance Report ending 01/30/16 for the Council's review and approval. A motion was made by Williams to approve the Cash Balance Report, second by Madaus. **Voice Vote: AYE: Julie Barnhill, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: Tom Berola. (7-0-0-1).**
- c. Appelt reported that the city has collected \$15,526.42 starting from the beginning of the fiscal year to December.

IV. Attorney – Grischow

- a. Grischow presented for a Second Reading Ordinance 1412-16 regarding amendments to the Open Burning Ordinance and the Fine and Fee Schedule. A motion was made by

Gillock to approve Ordinance 1412-16, second by Madaus. **AYE: Julie Barnhill, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: Tom Berola. (7-0-0-1).**

- b. Grischow presented for a Second Reading Ordinance 1413-16 regarding the authorization to the Establishment of a Tax Increment Financing “Interested Parties Registry” and Adopting Registration Rules for Such Registries for the Auburn Tax Increment Financing District. A motion was made by Madaus to approve Ordinance 1413-16, second by Johnson. **AYE: Julie Barnhill, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: Tom Berola. (7-0-0-1).**
 - i. Hemmerle noted that there will be Public Hearing regarding the proposed TIF District on Tuesday 03/15/16 at 6:00 PM.
- c. Grischow presented for a Second Reading Ordinance 1414-16 regarding Amendments to the Zoning for multifamily housing. A motion was made by Madaus to approve Ordinance 1412-16, second by Gillock. **AYE: Julie Barnhill, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: Tom Berola. (7-0-0-1).**
- d. Grischow presented for a First Reading of an Intergovernmental Agreement between the City of Auburn and the Auburn Fire Department regarding city employees responding to Fire Department Calls during normal work hours.
 - i. Grischow noted that there was a concern by Karhliker on whose direction the employees will be under during a fire call. Madaus also had the same concern. Jim Sinclair, attorney from the Fire Department, noted that once the fire call is undertaken, then the employee would be under the direction and protection of the fire department. There was concern about the employees “clocking out”; the clarification was that they would notify their supervisor via call or radio call. Sinclair stated that we will work with Grischow to update the language.
 - ii. Johnson had a concern that if the City has its own emergency that the City could refuse to release the employees. Sinclair noted that the language covers it, that the City can refuse the release of the employees. Other council members noted that they want to avoid future problems; Sinclair noted there is a 30 day out clause for both sides. Grischow countered that the union would have to allow the change once in place.
 - iii. Johnson still had concerns about city employees being paid while responding a fire call and non-city business.

V. Visitors

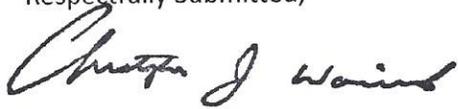
- a. Joshua Melendez was present about parking citation he received for illegally parking his semi-truck. Centko noted that he received a complaint about the back end of the semi-truck parked out on city right of way. Centko gave Melendez a warning. Centko said he received a complaint a few days later and then issued a ticket to Melendez.

VI. Department Heads

- a. Centko

- i. No report.
 - ii. Centko will work on a FAQ list regarding burning and will present it to the council before distribution.
 - b. Karhliker
 - i. Karhliker reported that IDOT will be resurfacing Route 4 and Route 104 in 2017 or 2018. They will resurface on Route 104 from Sangamon Street west to Route 4 and on Route 4 from Auburn Road south to Route 104. The City will have a cost share of approximately \$58,000. Karhliker will have more details at the next council meeting.
 - c. Ponsler
 - i. Ponsler wanted to see what threshold the council would be in favor of to shut off utilities. Currently the billing system compounds the late fees and past due amounts, in the past there was a \$20 threshold, which we would not shut off utilities if the amounts owed was less than \$20. Hemmerle stated the committee will look at it.
 - ii. Ponsler noted there is a budget report in the drop box for the council's review.
- VII. Committee Reports
- a. Administration
 - i. No report
 - b. Public Works
 - i. Johnson noted that Public Works committee will have a meeting in March to look at the water meters. No date was given.
 - c. Public Utilities
 - i. Hemmerle noted that Public Utilities committee should have their meeting adjacent to the Public Works meeting. The committee needs to discuss meter fees.
 - d. Health & Safety
 - i. No report.
 - e. Health & Housing
 - i. Ponsler reported that hot tub at 315 N Iris (Ayers) had been removed.
 - f. Parks
 - i. Hemmerle called for a Parks meeting on Monday 02/29/16 at 6:00 PM, regarding signs and the Parks budget.
- VIII. Adjournment
- a. A motion to adjourn was made by Hemmerle at 8:20 PM; second by Madaus. **AYE: Julie Barnhill, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: Tom Berola. (7-0-0-1).**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Christopher J. Warwick". The signature is written in a cursive style with a large initial "C".

Christopher Warwick

City Clerk