

City of Auburn

Council Minutes

March 21, 2016

Mayor Stamer called the meeting to order at 7:00 PM.

Present: Barb Stamer, Tom Appelt, Chris Warwick, Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. **Absent:** None.

Department Heads: Bruce Centko, Bill Karhliker, and Kristy Ponsler. **City Attorney:** Raylene Grischow.

- I. Mayor's Comments
 - a. Stamer reported that there is an increase of people dumping yard waste in the country. Stamer encouraged people to continue to mulch yard waste on their own property.
 - b. Stamer announced that there will be a living history on the City Square on 04/08/16 and 04/09/16 with the Civil War 10th Illinois Cavalry. The group would like to have fire pit on the City Square during the reenactment. The council was OK with the fire pit.
- II. City Clerk's Report – Warwick
 - a. Warwick presented the 03/07/16 meeting minutes for the Council's review and approval. A motion was made by Williams to approve the meeting minutes and destroy the recorded copy, second by Gillock. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: None. (8-0-0-0).**
 - b. Warwick reminded the council that their Statement of Economic Interest is due to the County Clerk's office by 05/01/16.
 - c. Stamer swore in three new police officers for the city. The officers were Kaleb Kennedy, Chris Croninger, and Danny Carrigan.
- III. City Treasurer's Report - Appelt
 - a. Appelt presented the Bills List from 03/05/16 to 03/21/16 for the Council's review and approval. A motion was made by Johnson to approve the Bills List from 03/05/16 to 03/21/16, second Gillock. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: None. (8-0-0-0).**
 - b. Appelt presented the February Cash Balance Report for the Council's review and approval. A motion was made by Madaus to approve February Cash Balance Report, second by Williams. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: None. (8-0-0-0).**
- IV. Attorney – Grischow
 - a. Grischow presented for a First Reading Ordinance 1415-16, an ordinance to establish a date for a public hearing for the Auburn Tax Increment Financing district.
- V. Visitors

- a. Zoning – Madaus reported that the Large Maps have been completed a draft comprehensive plan map of the city. The Zoning Board has reviewed the map and they have sent it back to Greene and Bradford for updates.

VI. Department Heads

a. Centko

- i. Centko brought a concern about golf cart stickers. The current stickers are issued from May 1st to April 31st and those wishing to buy a sticker in March would pay full price for two months of use and then buy a new one. A motion was made by Madaus to amend the ordinance regarding yearly fees for golf carts to a monthly proration when purchased before the May annual renewal period, second by Williams. **Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: None. (8-0-0-0).**
- ii. Centko noted that he is having Golf Cart Community signs made for this year.

b. Karhliker

- i. Kinney Contractors was the low bid for the sidewalk work around the City Square for Phase 1. Karhliker noted that we might have extra money from the grant and he has someone checking on it. Kinney's bid was \$46,996.00. A motion was made by Johnson to approve the bid from Kinney Contractors for Phase 1 sidewalk work along the City Square, second by Madaus. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: None. (8-0-0-0).**
- ii. Karhliker presented the information from IDOT regarding the 8 foot parking lanes along Illinois Route 104 from West Van Buren Street to South Sangamon Street, the money would come from Motor Fuel Tax. The approximate costs for the parking lanes would be \$111,000 and for the sidewalks \$5,800. Johnson made a motion to approve IDOT's Option 1 the resurfacing of the 8 foot parking lanes on Illinois Route 104 along the north and south edges from West Van Buren Street to South Sangamon Street at a total estimated cost, paid by MFT funds of \$111,000; Barnhill. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: None. (8-0-0-0).**

1. The work will most likely be done in late 2017 or early 2018.

- iii. Karhliker presented the information from IDOT regarding sidewalk work in conjunction to the resurfacing of Illinois Route 104 in the amount estimated at \$5,800. Karhliker noted that IDOT stated that the cost can be negotiable if we choose not to do sidewalk from the Auburn Daycare to the junction. A motion was made by Johnson to accept costs from IDOT for the sidewalk work in conjunction to the resurfacing of Illinois Route 104, second by Madaus. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod**

Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: None. (8-0-0-0).

- iv. Karhliker requested the purchase of a Trimble Ranger 3 Handheld meter reading device at a cost of \$6,450. A motion was made by Johnson to allow the purchase of the Trimble Ranger Handheld device, second by Williams. **AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: None. (8-0-0-0).**

c. Ponsler

- i. Ponsler reported that the office will be disposing of 2 computer towers, 2 keyboards, and 1 monitor. The council asked that the hard drives be pulled and drilled through to destroy any data.
- ii. Ponsler had information from the Library Board requesting a new drop box for the Library. The Library Board is looking for the city to help with the payments; Ponsler put the quote in the drop box. Most council members felt that the Library Board should pay the cost for the book drop.

VII. Committee Reports

a. Administration

- i. Berola announced there will be a budget meeting on Wednesday 03/23/16 at 6:30 PM.

b. Public Works

- i. Johnson announced that the Public Works committee will have a meeting on Wednesday 03/23/16 immediately following the Administration meeting regarding water meter upgrades.

c. Public Utilities

- i. Hemmerle announced that the Public Utilities committee will have a meeting on Wednesday 03/23/16 immediately following the Public Works meeting.

d. Health & Safety

- i. No report.

e. Health & Housing

- i. No report.
- ii. There was a question about a residence at the corner of West Jackson Street and Cheyenne Drive. The residence is a lot of junk in the back yard, the residence is owned by Terry Painter, Sr. Berola stated he would check the residence.

f. Parks

- i. No report.

VIII. Adjournment

- a. A motion to adjourn was made by Madaus at 8:04 PM; second by Williams. **Voice Vote: AYE: Julie Barnhill, Tom Berola, Matt Gillock, Larry Hemmerle, Ed Madaus, Rod Johnson, Seth Williams, and Vic Devos, Jr. NAY: None. PRESENT: None. ABSENT: None. (8-0-0-0).**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Christopher J. Warwick". The signature is written in a cursive style with a large initial "C".

Christopher Warwick

City Clerk