

**City of Auburn**

**Council Minutes**

**March 3, 2014**

Mayor Stamer called the meeting to order at 7:00 PM.

**Present:** Tom Appelt, Tom Berola, Clay Davidson, Larry Hemmerle, Rod Johnson, Wayde Rathgeber, Barb Stamer, and Chris Warwick. **Absent:** Matt Gillock, Mark Kessler, and John Tanner

**Department Heads:** Bruce Centko, Bill Karhliker (Absent), and Kristy Ponsler. **City Attorney:** Raylene Grischow

I. Mayor's Comments

- a. Mayor Stamer brought up changing the council meeting times to an hour earlier (6:00 PM) during spring and summer time; approximately March to November. Grischow checked with several municipalities to see what time they start and there were varying starting times. The council discussed several options and there were some concerns that the earlier time might be difficult for those who work in Springfield until 5:00 PM and several of the council members coach youth sports which would be difficult to make the earlier time. Another concern was if we needed a committee meeting before a council meeting there would not be any time before if we started at 6:00 PM. A motion was made by Davidson to accept the mayor's recommendation of changing the council meeting times to 6:00 PM during daylight savings. ***There was no second, so the motion failed and no vote was taken.***
- b. Mayor Stamer is attempting to call individuals before a nuisance letter goes out and let them know about the beautification project before the Auburn Sesquicentennial.
- c. If someone observes a crime in Auburn, citizens can use the Springfield Crime Stoppers contact information to report crimes and the leads will be shared with the Auburn Police Department.

II. City Clerk's Report – Warwick

- a. Warwick presented the meeting minutes from the city council meeting on 02/18/14. Johnson made a motion to accept the meeting minutes and destroy the recorded copy, second by Davidson. **Voice Vote: AYE: Berola, Davidson, Hemmerle, Johnson, and Rathgeber. NAY: None. ABSENT: Gillock, Kessler, and Tanner. (5-0-3)**

III. City Treasurer's Report - Appelt

- a. Appelt presented the Bills List from 02/15/14 to 02/27/14 for the council's approval. A motion was made by Rathgeber to approve the bills list, second by Hemmerle. **Voice Vote: AYE: Berola, Davidson, Hemmerle, Johnson, and Rathgeber. NAY: None. ABSENT: Gillock, Kessler, and Tanner. (5-0-3)**
- b. Appelt presented the Financial Statement ending 01/31/14 and the Statement of Income and Expenses (9 month) ending 01/31/14. A motion was made by Rathgeber to accept the Financial Statement ending 01/31/14, second by Berola. **Voice Vote: AYE:**

**Berola, Davidson, Hemmerle, Johnson, and Rathgeber. NAY: None. ABSENT: Gillock, Kessler, and Tanner. (5-0-3)**

IV. Attorney – Grischow

- a. Grischow presented the first reading of Ordinance 1390-14 - Ordinance approving Membership in the IL Municipal League Risk Management Association & Authorizing the Execution of an Intergovernmental Cooperation Contract.
- b. Grischow presented a request for the council to authorize the mayor to sign the Intergovernmental Agreement with Sangamon County pertaining to Animal Control which was presented at the 02/18/14 council meeting. A motion was made by Rathgeber to authorize the mayor to enter into an Intergovernmental Agreement with Sangamon County pertaining to Animal Control on behalf of the city, second by Davidson. **AYE: Berola, Davidson, Hemmerle, Johnson, and Rathgeber. NAY: None. ABSENT: Gillock, Kessler, and Tanner. (5-0-3)**
- c. Grischow presented an updated Fine and Fee Schedule to include the new fine for littering. It is a \$100 fine plus costs, no optional first time warning or first time warning required. A motion was made by Davidson to accept the updated fine and fee schedule, second Johnson. **AYE: Berola, Davidson, Hemmerle, Johnson, and Rathgeber. NAY: None. ABSENT: Gillock, Kessler, and Tanner. (5-0-3)**
  - i. Mayor Stamer asked if the scheduled could be better organized, maybe alphabetical or by type of offense.
- d. Grischow presented that Twila Cline's back building at 926 West Jefferson Street is Zoned R1. There is a concern that the back building is currently being rented out to a non-family member as an apartment. It was determined that a letter needs to be sent to Twila Cline to have her appear before the council regarding the rental of her back building as an apartment to a non-family member.
- e. Rocki's Bar had contacted the city regarding raffles, Ponsler asked that Grischow and the council look at raffles which are under Section 15-18 (*No person or organization shall conduct, maintain or operate any raffle, as defined in the Illinois Criminal Code, within the city limits of Auburn without first obtaining a license only for bona fide religious, charitable, labor, fraternal, educational or veterans' organizations that operate without profit to their members and which have been in existence continuously for a period of five (5) years immediately before making application for a license*), because it requires a license to be issued before holding a raffle. Rathgeber made a motion to table this item for review under the Administration committee, second by Davidson. **AYE: Berola, Davidson, Hemmerle, Johnson, and Rathgeber. NAY: None. ABSENT: Gillock, Kessler, and Tanner. (5-0-3)**
- f. Grischow wanted to notify that Pearl's Pub had applied for a Video Gaming License. The council requested that they be notified when someone applies for a Liquor or Video Gaming License.
- g. No Executive Session was needed.

V. Visitors

- a. No Visitors.

VI. Department Heads

a. Centko

- i. Centko recommended that we change our finger print policy for liquor and video gaming or any other time that fingerprinting is needed for a license. We have issues with fingerprints not being accepted when taken the traditional way (rolled). This causes a lot of rework or we end up sending individuals to a facility that can do electronic printing. Centko recommend that we sign a contract with FIRM Inc. in Springfield to do our fingerprinting; we would receive the results and a copy of the prints. The cost per printing would be \$53 per printing instead of our \$25 fee. Berola made motion that we do away with the \$25 fee for fingerprinting and refer any individuals that need those services to FIRM Inc. in Springfield, second by Rathgeber. **AYE: Berola, Davidson, Hemmerle, Johnson, and Rathgeber. NAY: None. ABSENT: Gillock, Kessler, and Tanner. (5-0-3)**

1. Grischow will review the ordinance to see if there are any updates needed.

b. Karhliker

- i. No Report - Absent

c. Ponsler

- i. Ponsler presented information from the Illinois Municipal League on the city's shared revenue from the State of Illinois for the 2015 fiscal year. This report gives an idea of what to expect for the upcoming year.

VII. Committee Reports

a. Administration – Berola

- i. No Report

b. Public Works – Johnson

- i. The vacuum truck is being signed for city and should be operational by the end of the week. Karhliker has asked the purchaser for another training session for the vacuum truck.
- ii. Johnson reported that we have the information back from Benton & Associates regarding the storm sewer line west of Dollar General but he would like to cover it in a committee meeting on 03/17/14 at 6:45 PM.
- iii. Johnson updated that council that the preliminary plans have gone to IDOT for review. A larger easement will be needed based on preliminary plans.

c. Public Utilities – Davidson

- i. No Report

d. Health & Safety - Gillock

- i. Rathgeber gave an update in Gillock's absence from the Committee Meeting on 02/19/14. We are potentially losing two officers in the near future to another police agency. Because of this loss we need to look at seventh police offer for the remainder of the fiscal year. The committee recommended that the council approve the hiring of a seventh officer. This seventh officer would start as soon as possible. A motion was made by Rathgeber that we start the process of

hiring a seventh officer, second by Johnson. **AYE: Berola, Davidson, Hemmerle, Johnson, and Rathgeber. NAY: None. ABSENT: Gillock, Kessler, and Tanner. (5-0-3)**

- ii. Centko has a candidate that had previously interviewed for an open officer position and would be great fit. This particular item was not on the current agenda and will be on the 03/17/14 agenda.
- iii. Centko is putting together a hiring list for a part time dispatcher.
- iv. The committee recommended that the council approve the purchase of four additional cameras for the squad cars; this would be in addition to the two that are already owned by the city. Rathgeber made a motion to approve the purchase of 4 new cameras at price not to exceed \$7,180.00; second by Davidson. **AYE: Berola, Davidson, Hemmerle, Johnson, and Rathgeber. NAY: None. ABSENT: Gillock, Kessler, and Tanner. (5-0-3).**

e. Health & Housing – Stamer

- i. No Report

f. Parks – Tanner

- i. There will be a Committee Meeting on 03/05/14 at 6:00 PM.
  - 1. Maintenance on Parks
  - 2. Appropriations of funds from Parks savings account
  - 3. Movement of funds designated for Red Bud to the Auburn Public Library
  - 4. Quotes for fertilizing and spraying of baseball fields

g. Library/Technology – Hemmerle

- i. No Report

VIII. Adjournment

- a. A motion was made by Davidson to adjourn the meeting at 8:01 PM, second by Rathgeber. **By voice vote - AYE: Davidson, Gillock, Hemmerle, and Rathgeber. NAY: None. ABSENT: Berola, Johnson, and Kessler. (5-0-3)**

Respectfully Submitted,

Christopher Warwick

City Clerk