

DISINFECTING/CLEANING PROCEDURES

In addition to the cleaning guidelines on the community center rental form, we ask the following additional items be cleaned upon leaving the building.

Paper towels and cleaning supplies will be provided for the clean-up of the building.

NO RAGS.

Only disposable items will be used for cleaning.

We ask that all items used be placed back onto the countertop in the kitchen for the next individual renting the building.

On Community Center Rental Agreement:

- Wipe all tables and chairs
- Floors are swept and mopped
- Garbage taken out in kitchen and bathrooms

In addition to the above (Due to Covid-19), we ask the following items be wiped down as well:

- Doorknobs
- Light switches
- Countertops
- Restrooms – including toilets, faucets and sinks
- Handles

ANY AND ALL SURFACES THAT MAY HAVE BEEN TOUCHED THROUGHOUT THE EVENT NOT INCLUDED ON THIS LIST, MUST BE WIPED DOWN PRIOR TO RETURNING THE KEYS TO THE CITY OFFICE.